



## ASSOCIATED STUDENTS, INC.

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-516-3890  
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### Minutes

#### Executive Committee

Friday, August 24, 2018 9:00 A.M.  
Loker Student Union Room 113

- I. Call to Order at 9:14 A.M. by Chairperson, Christian Jackson
- II. Roll Call  
**Voting Members Present:** Christian Jackson, Laura Celina Valadez, Chinaemerem Isika, Daylin Joseph  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, and Donisha Quiller  
**Visitors:** Michelle Johnson and Elizabeth Zaragoza
- III. Approval of Agenda – Action Item  
\*M/Joseph, S/Isika to approve Agenda with added amendment to add Children Development Center’s Tuition Increase as an Action Item under New Business Item C.  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (April 27, 2018) – Action Item  
\*M/Valadez, S/Isika to approve minutes.  
**VOTE: UNANIMOUS**
- V. Open Forum – Agenda Items Only  
Time for members of the audience to address the Commission on specific agenda items only. None.
- VI. Unfinished Business – None
- VII. New Business
  - A. Board Member Absences – Discussion/Action Item  
The commission will consider the status of current Board Member absences. Valadez presented a spreadsheet with the absences/tardies of the Board members. International Students Representative, Sumiyah Nahas, has 3 absences and 1 tardy with the following dates:  
Friday, July 6- Absence due to contradictory reasons/Excused  
Friday, July 20- Absence due to planned family vacation & contradictory reasons/Unexcused

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Friday, August 3- Absence due to a car accident/Excused

Friday, August 15- Tardy due to a doctor appointment/Unexcused  
Elections Commissioner, Amanda Tijerino, has one unexcused absence.

Lakey asked the Committee if doctor appointments were excused, but both Valadez and Joseph replied that they should not be scheduled on Fridays due to Board Trainings & Meetings so the Board member needs to be held accountable. Lakey mentioned that she met three times with Nahas, which is considered a written warning. She also reminded the Board that Nahas admitted having difficulties Focusing. This admission should be taken into consideration for reasonable accommodation.

However, Joseph expressed that Nahas' absences and tardies are a reoccurring problem that may go into the semester and has had a difficult time scheduling a one-on-one meeting with her. Also, mentioning that the Board member was 6 hours late to a Board training.

Shakoor noted that 2 of the absences were not consecutive, but reiterated that 3 unexcused absences are cause for termination.

Ahouansou and Jackson advised the Committee to define what consecutive absences are then take it back to the entire Board to be written and discussed in the Rules, Policies, & Procedures Meeting.

\*M/Joseph, S/Valadez to approve that:

- Doctors' appointments (excluding medical emergencies) will not be excused,
- Two consecutive absences are considered two Fridays in a row, and
- Tardies are to be determined on a case-by-case basis.

**VOTE: 2/1 Motion carries.**

### B. Goal Planning Slide Show – Discussion Item

The commission will consider modifications to the goals presented to the Board.  
PowerPoint document attached to minutes.

### C. Children's Center Tuition Fee Increase for 2018-2019.

Michelle Johnson, Program Director of CDC, presented a proposal for the center's Fee Increase for 2018-19. Shakoor mentioned that there should be a Children's Center Standing Committee meeting to discuss the increase before bringing the item to the Board for final approval. Shakoor additionally shared that the children's tuition at CDC are covered through state funds first; ASI's allocation covers the remaining balance for the children's tuition. Both Shakoor and Jackson agreed to keep the same tuition fee rates across the board (for children under and over 3 years old).

\*M/Valadez, S/Isika to approve a 5.46% increase of the Children's Center tuition for all children.

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### VOTE: UNANIMOUS

#### VII. Reports

**ASI Vice President of Academic Affairs:** Joseph reported that she met with the Loker Student Union for orientation and has taken a stance to abstain LSU/ASI merger.

**ASI Vice President of Finance:** Isika had a conversation with Shakoor about parking improvement suggestions. He will contact the parking director Jess Garcia for a meeting request.

**ASI Associate Director:** Lakey shared that Student-At-Large Interns and liaisons will be appointed by September 7-24. Additionally, the CDC & Infant & Toddler Center have new staff members. She is hoping to train the new liaisons as soon as possible.

**ASI Accounting Manager:** Quiller reported that there will be a Clubs/Orgs Meeting on Friday, August 31. There also needs to be better communication with the Office of Student Life

#### IX. Open Forum – Discussion Item

Time for member of the audience to address the Commission.

#### X. Adjournment at 11:00 A.M.

Chair's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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