



ASSOCIATED STUDENTS, INC.
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Minutes
Finance Commission
Thursday, October 12, 2017 2:00 P.M.
ASI Guy Witherspoon Jr. Conference Room 231 B

- I. Called to order at 2:21 p.m. by Caithlyn Torres, Chairperson
- II. Roll Call
Voting Members Present: Caithlyn Torres, Justin Blakely, and Grace Iheke
Voting Members Absent: Marquel Reid and Carolyn Tinoco
Advisors Present: Rasheedah Shakoor, Linda Fisher, and Michellena Lakey
Advisors Absent: Stephen Mastro and Cecily McAlpine
Visitors: Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Iheke, S/Blakely to approve the agenda with the amendments
To remove Quarterly Report and make Additional Spending an Action Item
VOTE: UNANIMOUS
- IV. Approval of Minutes – Action Item – None
- V. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VI. Unfinished Business – None
- VII. New Business
A. Additional Spending – Discussion/Action Item
The Commission will discuss additional spending from the Reserves.
Torres announced where additional spending funds would be going;

Strategic Plan Approx.	\$9,000	Legal Fees	\$9,000
KDHR Student Assistant	\$11,000	Spring Fling	\$20,000
CSSA	\$2,500	ABILA	\$4,000
Strengths Coach Certification	\$4,200	Discount Cards	\$3,000

“ASI REPRESENTS THE STUDENTS “



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Shakoor explained to the Committee it would not matter where the funds would come from “Reserves” or “Contingency”. At the moment we are not sure if at the end of Fiscal Year what the numbers are going to reflect, we need to spend now and if not needed the funds would remain there. She further noted ABILA and Discount Cards are already taken care of. At the moment they are requesting for total of \$61,000 additional spending for the items above.

I would like to entertain a motion to approve the additional spending of ASI which includes spending on Strategic Planning for approximately \$9,000.00, Legal Fees (includes EE handbook, Investigation, Background Check Policy Review) for \$9,000.00 without an estimate of the Contribution Plan Corrections, KDHR Student Assistant \$11,000.00, Spring Fling \$20,000.00, CSSA \$2,500.00, ABILA for approximately \$4,000.00, Strengths Quest Coach Certification \$4,200.00, and Discount Cards \$3,000.00 from the Reserves Budget, should there be a contingency of \$37,000.00 will be used first.

***M/Blakely, S/Iheke UNANIMOUS**

LOST QUORUM AT 2:50 P.M. (Iheke left meeting)

B. Financial Policies & Procedures Manual – Discussion Item

The Commission will discuss Financial Policies & Procedures Manual.

Torres would like to start working on ASI Financial Policies. Shakoor noted last year this Committee worked on the document and asked Torres to look for final document on VPF’s computer. They had given him feedback for changes and the intern worked on the document, but it could not be found. Torres would look for the document and bring it to the next meeting to be reviewed.

VIII. Reports – None

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission. None

X. Adjournment

Meeting adjourned at 2:58 p.m.

Chair’s Signature: _____

Date: _____

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