



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-516-3890  
asi@csudh.edu ♦ www.csudh.edu/asi

Minutes  
Finance Commission  
Friday, November 3, 2017 3:00 P.M.  
Loker Student Union 130

- I. Called to order at 3:02 p.m. by Caithlyn Torres, Chairperson
- II. Roll Call  
**Voting Members Present:** Caithlyn Torres, Justin Blakely, Grace Iheke, Marquel Reid, and Carolyn Tinoco  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Linda Fisher, Cecily McAlpine  
**Visitors:** Anthony Garcia and Shamshad Elimu
- III. Approval of Agenda – Action Item  
\*M/Iheke, S/Blakely to approve the agenda as submitted  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (October 6, 2017) – Action Item  
\*M/Blakely, S/Reid to approve the minutes of October 6, 2017  
**VOTE: UNANIMOUS**
- V. Open Forum – Agenda Items Only  
Time for members of the audience to address the Commission on specific agenda items only. None
- VI. Unfinished Business
  - A. Quarterly Report – Discussion Item  
The Commission will discuss Quarterly Report.  
Quarterly Report would be presented at the next meeting.
  - B. Financial Policies & Procedures Manual – Discussion Item  
The Commission will discuss Financial Policies & Procedures Manual.  
Torres still working on adjusting changes from the last Board, once completed she would forward to the Commission members before the next meeting. Shakoor would help complete changes for the next meeting for consideration.

**“ASI REPRESENTS THE STUDENTS “**



**VII. New Business**

**A. ASI Budget 2018-2019 – Discussion Item**

The Commission will discuss updates and formats on the ASI Budget 2018-2019. Torres passed around sample of how she would like the budget to look for the next physical year. She asked Commission members to feel free to let her know how they like color and format of the Budget. Shakoor noted we do have Reserve Policy and the VP of Finance is familiar with Fullerton Budget, this would make matter move smoother. Torres would forward electronic copy to the Commission members for review after she adds budget numbers. If all goes well this Budget would be in effect July 1, 2018.

**B. Timeline for ASI Budget Process – Discussion Item**

The Commission will discuss ASI Budget Timeline. Torres passed around Timeline and noted due to Reallocation she would make adjustments and bring back. She would like to reach out to University VP of Finance to get her input before finalizing the Timeline. Shakoor noted the meeting with the VP of Finance is rescheduled. Torres asked how would we inform the referendum entities for them to adjust their budgets. Shakoor noted Student Affairs already knows from the Cabinet meeting, Athletic Department, Sara Perry (Budget Officer) is aware of changes. They are all waiting to see how ASI is moving forward with the changes.

**C. Organizations Commissioner Funding Request – Discussion Item**

The Commission will hear and discuss Funding Request from ASI Organizations Commissioner. Jackson passed around his research on purchasing a big screen monitor to be placed on east walkway wall. He met with the Loker Student Union and they are OK with idea but suggested to move the monitor further north on east walkway. Jackson further noted posting on the big screen would eliminate handing of flyers, banners to promote events, just passing by the big screen you would see daily scheduled events on campus. If you are signed up on Toro Link it would be posted on your phone. He further noted High Bright 84” screen would cost \$47,500 and 75” screen \$37,500 installation and five-year warranty (handout attached to the minutes).

**VIII. Reports**

Torres asked that reports be forward to Elimu.

**“ASI REPRESENTS THE STUDENTS “**



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-516-3890  
asi@csudh.edu ♦ www.csudh.edu/asi

- IX. Open Forum – Discussion Item  
Time for members of the audience to address the Commission. None
  
- X. Adjournment  
Meeting adjourned at 3:59 p.m.

Chair’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**“ASI REPRESENTS THE STUDENTS “**