



ASSOCIATED STUDENTS, INC.
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
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Minutes
Finance Commission
Friday, February 2, 2018 2:00 P.M.
Loker Student Union 113

- I. Called to order at 2:06 p.m. by Caithlyn Torres, Chairperson
- II. Roll Call
Voting Members Present: Caithlyn Torres, Justin Blakely, Grace Iheke, Carolyn Tinoco, and Makonnen Nixon
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Cecily McAlpine, and Marcelo Vazquez
Visitors: Christian Jackson, Elizabeth Zaragoza, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Blakely, S/Nixon to approve the agenda as submitted
VOTE: UNANIMOUS
- IV. Approval of Minutes (December 8, 2017 & January 19, 2018) – Action Item
*M/Blakely, S/Tinoco to approve the minutes of December 8, 2017 and January 19, 2018 as submitted. **VOTE: UNANIMOUS**
- V. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VI. Unfinished Business – None
- VII. New Business
 - A. Foundation MOU – Discussion Item
The Commission will discuss ASI’s MOU for Payroll & Student Club Accounting.
Lakey passed around MOU from Foundation for discussion. She asked the Committee to look at the page where it says “Payroll/Human resources and other essential business support” ASI has in house Human Resource and need to clarify “essential business support”. She further noted under Exhibit “A” there are a lot of items internally done by ASI staff. Foundation is asking for \$40,000 to manage Clubs & Organizations and ASI Payroll. ASI is currently paying \$15,000. Interim Vice President /CFO, Administration and Finance requested ASI to cover \$10,000 and Student Affairs would cover the other \$15,000 for this fiscal year. Blakely asked if there is a way to cut cost if Foundation is not in charge of

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the Club accounts. Lakey noted she is currently handling paperwork for Clubs and Organization with the help of Front desk. Torres agreed with Blakely that Clubs and Organization should fully be managed by the Foundation. Torres wanted to know if there was a way the students could access their accounts on line. McAlpine noted Foundation does not have ability to set up self-access for students. Tinoco expressed frustration for students trying to access their account and asked if ASI could meet with Foundation to discuss how to improve their service for Student Clubs. ASI will review and follow-up with Foundation and bring the final Memo back for approval.

B. 2018-2019 Admin Budget Review – Discussion Item

The Commission reviewed and made changes to the Admin Budget 2018-2019. Torres had asked Commission members to bring in current Budget to start discussion and changing numbers. Torres would bring new format PDF Budget for members to see changes being made. The Commission started reviewing page by page and stopped on page 7, will continue at next meeting.

VIII. Reports

Torres asked Commission members to send written reports to Elimu.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission

Lakey noted Foundation MOU would come back as action item next meeting.

X. Adjournment

Meeting adjourned at 2:58 p.m.

Chair's Signature: _____

Date: _____

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