

**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-516-3890  
asi@csudh.edu ♦ www.asicsudh.com



**Student-at-Large Internship  
Application**

**2017-2018**

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**ASI Mission:** The mission of the Associated Students, Inc. is to provide leadership opportunities for students to ensure responsible and effective participation in the governance of the campus. ASI advocates for the students' rights, renders an official voice through which students' options may be expressed, and provide educational, social and cultural activities at California State University, Dominguez Hills.



**Our Purpose:** As an independent organization that serves as an auxiliary to the university, ASI offers educational services to its student body in order to enhance student life and shared governance. ASI has created partnerships with the administration, faculty, and staff to provide leadership opportunities aimed to enhance student growth, school participation, and knowledge about student government.

**Student-at-Large Description:** Working with Associated Students, Inc. as a Student-at-Large Intern, you will gain leadership skills and be exposed to networking opportunities with CSUDH. You will be vital in the dissemination of campus wide information. Through creative opportunities you link the information from ASI to the CSUDH students. Associated Students Inc. is looking for motivated individuals who have passion to participate in the governance of the campus and student life. A Student-at-Large Intern will have the opportunity to participate in designated commission meetings and ASI programs. It is important to be professional and open to new experiences while rendering an official voice and advocating for student rights at California State University, Dominguez Hills.

**Benefits of the Program:**

- Bi-weekly leadership workshops
- One-on-one leadership advising with the ASI Graduate Assistant
- Opportunities to participate in designated ASI committees and programs to enhance student life and shared governance
- Networking opportunities
- Volunteer opportunities in ASI programs each month
- Understanding of ASI's functions through interactions with Board members, office, professional staff and attendance of Board of Directors meetings

**Next steps:**

- Complete and submit the attached application to the ASI office.
- Receive opportunity for group interview.

**\*KEEP THIS PAGE FOR YOURSELF\***

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**Student-At-Large Internship Application 2017-2018**

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
First Last M.I.

Address: \_\_\_\_\_  
Street Apt# City State Zip Code

Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Major: \_\_\_\_\_ GPA: \_\_\_\_\_

Class Level:                  Freshmen                  Sophomore                  Junior                  Senior                  Graduate

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Indicate which internship you would be interested in participating in (label 1 to 2, in order of most interested):

Legislative Affairs                   Marketing/Advertising                   KDHR  
 Organizational Development                   Programming                   Children's Center

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**Eligibility Verification**

- |   |     |    |     |
|---|-----|----|-----|
| 1. Are you on academic or disciplinary probation with the University? | Yes | No |     |
| 2. For undergraduate students, do you have a 2.0 GPA?                 | Yes | No | N/A |
| 3. For graduate students, do you have a 3.0 GPA?                      | Yes | No | N/A |

This position is employed by the Associated Students, Inc. and is subject to related personnel policies and procedures. This position serves at will and does not receive tenure or permanency. In accordance with CSU policy, a background check (including a criminal records check) may be required and completed satisfactorily before any candidate can be offered a position with the ASI. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current ASI employees who apply for the position.

If interested in interning for ASI's Children's Development Center, California law requires certain persons to report known or suspected child abuse. As a licensee or an employee at a licensed community care or child day care facility/institution, you are considered a "mandated reporter." A mandated reporter, who in his or her professional capacity, or within the scope of his or her employment, has knowledge of or observes a person under the age of 18 years whom he/she knows or reasonably suspects has been the victim of child abuse or neglect must report the suspected incident.

I hereby acknowledge that in order to be an intern, or to hold any position within Associated Students, Inc., I must undergo compliance and eligibility checks pursuant to the corporation constitution, bylaws, laws and policies of California State University, Dominguez Hills and the State of California. By my signature, I agree that if, for any reason, I become ineligible to serve in office, all work performed will be considered voluntary. Under the provisions of the Family Educational Rights and Privacy Act of 1974 and the Statement of Student Rights and Responsibilities of California State University, Dominguez Hills, I choose to release the academic information listed on the application to the ASI Executive Director.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Schedule: Indicate what days and times you would be available.**

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am					
9:00am					
10:00am					
11:00am					
12:00pm					
1:00pm					
2:00pm					
3:00pm					
4:00pm					
5:00pm					

**For the following supplemental questions, type, print, and staple your answers to your Internship Application form.**

- 1) Briefly give reasons why you are seeking this appointment.
- 2) What special skills or abilities do you possess?
- 3) What are your goals for the position?

**If interested in KDHR specifically, please answer the following additional questions on a separate piece of paper. Type, print, and staple your answers to your Internship Application form:**

- 1) Please detail your experience in the field of audio production.
- 2) What experience would you like to gain through the KDHR internship program?
- 3) Why are you interested in an internship with KDHR?

**INTERNSHIP APPLICATION PACKET should include:**

- A completed Internship Application Form
- Supplemental Question Answers attached
- Resume attached